

APPENDIX VI
DEPARTMENT OF BIOLOGY
PETITION FOR OFF-CAMPUS RESEARCH CREDIT
BY 309 OR 409

Instructions: This petition requesting Off-Campus credit for a BY309/409 research project is to be completed in full and handed to the Chair or Associate Chair of the Department of Biology, BY THE BEGINNING OF THE ACADEMIC BLOCK PRIOR TO THE INTENDED STARTING DATE OF THE PROJECT. This deadline is enforced. Please do not ask for an exception!

Research directly supervised by a member of the CC Biology faculty does not require this departmental petition. See the Biology Majors' Handbook for guidelines on off-campus studies, research and transfer credit. Print or type the information below. Only one unit of off-campus research credit (BY309 or 409) may be counted for the biology major. Except for the ACM program, a maximum of two off-campus units may be counted toward the major, only one of these may be BY 309 or 409.

Name of Applicant _____ Date _____

Local Address _____ Phone _____

Credit desired: BY 309 or 409 (circle one)

Do you have (or have you requested) other off-campus credit for the major? _____ If yes, explain below:

Class standing of applicant: _____ Name of your academic advisor: _____

Is this course needed for graduation? _____ For the Biology Major? _____

Courses (numbers) completed toward the biology major: (attach a COPY of your transcript) _____

Has the registrar approved all-college credit for this study? _____

Explain:

Attach a concise and comprehensive description of the off-campus study to be done (you should type your answer on a separate page and attach to this form - one page maximum).

Method of summarizing the results of the off-campus study (see major's handbook). You may answer below or on a separate page as above.

Location of off-campus research _____ Dates of research _____

Name, title, address, and telephone number of person at that institution who will supervise and evaluate your research (see back also):

Name & Title: _____

Address: _____

Telephone: _____ Fax: _____

